

2010-2016 CAPITAL PLANNING PROCESS

As outlined in KRS Chapter 7A, capital planning requires that all state government entities submit information about their capital needs to the Capital Planning Advisory Board (CPAB) and that the Board develop a Statewide Capital Improvements Plan based on those submissions in each odd-numbered year.

All three branches of government are covered by the capital planning requirement. However, a majority of the plans are from cabinets and agencies of the executive branch, including the postsecondary education institutions.

In general, any project that will later be submitted in an agency capital budget request for authorization by the General Assembly is to be submitted in the agency's capital plan. As such, the following proposed projects must be submitted:

- Capital construction costing \$600,000 or more,
- Equipment items costing \$200,000 or more,
- Information technology systems costing \$600,000 or more,
- State-administered grant / loan programs, and
- Court facilities projects where the annual use allowance is \$200,000 or more.

Additionally, the plans typically include information on agency missions and programs and space occupied and/or administered by the agency, as well as status reports on previously authorized projects.

Tentative Schedule

Based on the process followed by the Board in previous years, the tentative schedule for the next capital planning process – covering the 2010-2016 period – would be as follows:

Late summer 2008..... CPAB staff propose changes to planning instructions and forms
Late fall 2008 CPAB action on capital planning instructions and forms
Jan 2009 Updated capital planning software and instructions available on-line
Jan - Feb 2009..... Training for state agency personnel that prepare capital plans
April 15, 2009* Agency capital plans due to CPAB
April - Aug 2009 CPAB staff review and follow-up on agency plans
June - Aug 2009..... Board review of agency plans
Sept - Oct 2009..... Board development of statewide plan
Nov 1, 2009* *2010-2016 Statewide Capital Improvements Plan* due

*Specified in KRS 7A.120.

BOARD ACTION: Information only. No action is required.